



Robert S. Peters
Secretary

COMMONWEALTH OF KENTUCKY
PERSONNEL CABINET
200 FAIR OAKS LANE
5TH FLOOR
FRANKFORT, KENTUCKY 40601

Paul E. Patton
Governor

January 29, 1997

MEMORANDUM

PERSONNEL MEMO 97-3

TO: Cabinet Secretaries
Agency Heads
Personnel Executives

FROM: Robert S. Peters
Secretary

RSP

SUBJECT: Retirement Seminars

The **Kentucky Employees Retirement Systems** periodically conducts seminars for employees interested in planning their retirement from state government. The Kentucky Employees Retirement Systems will notify employees individually of the meeting times and locations. Attached is a schedule of the seminars for planning purposes.

Employees with 20 years or more service who want details of the retirement benefits available to them may attend one of the seminars without being charged annual or compensatory leave. In addition, employees that will meet the criteria for retirement within the next year should be allowed this same opportunity.

Other employees wishing to attend a seminar should be charged annual or compensatory leave for the time they are absent from work.

RSP/cw

attachment

1997 ONE-ON-ONE CONFERENCE SCHEDULE

| +++++ | |
|-----------------------------------|--------------------|
| LOCATION | CONFERENCE DATE |
| +++++ | |
| 1. BARREN RIVER STATE PARK | MAR. 10- 14 |
| 2. JOHN AUDUBON ST PK | APR. 14-18 |
| 3. PENNYRILE ADD | MAY 12-16 |
| 4. LOUISVILLE PRERETIREMENT | MAY 29 - 30 |
| 5. NATURAL BRIDGE STATE PARK | JUNE 2- 5 |
| 6. JENNY WILEY STATE PARK | JUNE 30-JULY 3 |
| 7. LEXINGTON PRERETIREMENT | JULY 10 -11 |
| 8. KY DAM VILLAGE STATE PARK | JULY 29-AUG 1 |
| 9. FRANKFORT PRERETIREMENT | AUG. 7 - 8 |
| 10. LAKE CUMBERLAND STATE PARK | AUG. 25-29 |
| 11. PINE MOUNTAIN STATE PARK | SEPT 22-26 |
| 12. GREENBO STATE PARK | OCT 20-24 |
| 13. ROUGH RIVER STATE PARK | NOV 17-21 |
| 14. CITY OF COVINGTON (CITY HALL) | DEC 1- 5 |